

**MINUTES  
VIRGINIA PENINSULAS PUBLIC SERVICE AUTHORITY**

**Williamsburg Municipal Building  
401 Lafayette St  
Williamsburg, VA 23185  
9:00 a.m.  
April 5, 2019**

**IN ATTENDANCE:**

Jason Mitchell	City of Hampton
Tom Jones	City of Poquoson
Laurie Halperin	York County
Dan Clayton	City of Williamsburg
Dutch Beukenkamp	Middlesex County
Mindy Conner	Mathews County
Michael Lombardo	Essex County
Bud Smith	Essex County (alternate)

**ABSENT:**

Tom Swartzwelder	King & Queen County
Bobbie Tassinari	King William County
Grace Boone	James City County

**OTHERS IN ATTENDANCE:**

Stephen Geissler	VPPSA
David Magnant	VPPSA

Jason Mitchell called the meeting to order.

**1. PUBLIC COMMENT**

There was no public comment.

**2. MINUTES**

Bud Smith moved that the minutes of the February 8, 2019 meeting be approved. Dutch Beukenkamp seconded and the motion passed unanimously.

### 3. LANDFILL MONITORING

Steve Geissler introduced Butch Joyce, John Westerfield, Hillary Elder, and Jennie Johnson who were present from LaBella.

VPPSA entered into an agreement with Joyce Engineering (LaBella Associates, as of November 1, 2018) in April 2015 to provide landfill monitoring and post-closure care services. The fourth year of the agreement will be completed in June 2019.

To date, landfills in Mathews County, King William County, and York County have ended post-closure monitoring with King and Queen County currently requesting revocation of their permits.

LaBella provided the estimated costs of services for the four participating counties for FY 20 which were included in the VPPSA Budget for FY 20 approved at the December 2018 Board meeting. These cost estimates were updated and presented in the April 2019 Board package.

The proposal included the base activities of groundwater and gas monitoring and additional activities in response to DEQ requirements and requests. The proposal also included an estimate of anticipated fees payable to DEQ which were not included in the VPPSA budget.

John Westerfield of LaBella presented the FY 20 proposal at the Board Meeting. These figures will serve as the budget for LaBella for FY 20. The charges will be based on actual time and expenses and the costs presented are not-to-exceed figures.

The recommended action is to approve the proposal from LaBella for FY 20. Tom Jones moved that the recommended action be approved. Dutch Beukenkamp seconded and the motion passed unanimously.

Butch Joyce took a moment to thank the Board for the opportunity to serve the communities and for the relationship.

### 4. HEALTH INSURANCE

Steve Geissler reviewed the proposed renewal rates received from The Local Choice Health Benefits Program for FY 20. The proposed rates reflect an increase of 4.00% for Key Advantage 250 and Key Advantage 500 compared to the rates for FY 19.

Rate increases from previous years are as follows:

FY 07	6.3%
FY 08	4.6%
FY 09	0.0%
FY 10	4.2%
FY 11	10.0%
FY 12	3.1%
FY 13	2.8%
FY 14	7.2%
FY 15	5.6%
FY 16	11.25% Key Advantage with Expanded Benefits
FY 16	8.75% Key Advantage 500
FY 17	4.0%

FY 18	8.5% Key Advantage with Expanded Benefits
FY 18	9.0% Key Advantage 500
FY 19	16.1%
FY 20	4.0%

The Key Advantage with Expanded Benefits program, which had been offered for more than twenty years, was replaced in FY 19 with the Key Advantage 250 plan.

The proposed 4% increase has been applied to both the employee contribution and the employer contribution for the Key Advantage 250 and the Key Advantage 500 plans.

The proposed rates for FY 20 were presented in the April 2019 Board package.

The recommended action is to accept the proposal from the Local Choice for Key Advantage 250 and Key Advantage 500. Also to approve the proposed employer and employee contribution for FY 20 to be withheld starting in June 2019 for July 2019 coverage.

Tom Jones moved that the recommended action be approved. Dutch Beukenkamp seconded and the motion passed unanimously.

## 5. PROJECT REPORTS

### **Compost Facility**

David Magnant stated that there is abundant material on hand and that the reduced price on mulch fines has been extended. Mr. Magnant stated that VPPSA anticipates maintenance to the facility in the near future, particularly on the pavement, and that the quantity of material on hand needs to be reduced in preparation for the maintenance.

David Magnant and Steve Geissler continue to work with Stantec to develop construction plans and specifications for the BMP retrofit project. The anticipated date for the project to be ready to go to bid is June 2019.

Staff is currently working on the equipment replacement schedule for the Compost Facility.

### **Transfer System**

David Magnant reported that waste quantities are currently higher across the Transfer System.

### **Household Chemical Collection**

David Magnant reported that the first event of the calendar year on the Middle Peninsula will take place on April 20 at King William High School, and the second event will be in Mathews on August 17. There are brochures for these events at all of the sites on the Middle Peninsula. The next event for the Peninsula will be held on April 13 in James City County.

The volumes are slightly higher thus far for the year for York County.

### **Computer Recycling**

David Magnant reported that the first event of the calendar year on the Middle Peninsula will take place on April 20 at King William High School, and the second event will be in Mathews on August 17. There are brochures for these events at all of the sites on the Middle Peninsula. The next event for the Peninsula will be held on April 13 in James City County.

The volumes are consistent with prior years.

### **Curbside Recycling**

The recycling coordinators from James City County, York County, City of Williamsburg, and City of Poquoson are meeting every other week with staff in preparation for the new contract starting July 1, 2019.

### **Drop Off Recycling**

There is one more year remaining on the contract with County Waste for comingled containers. The current rates received are \$75 per ton for cardboard and \$6.26 per ton for mixed paper.

Laurie Halperin with York County asked whether better avenues have been found for recycling tires. David Magnant stated that the cost to recycle tires continues to increase. There were several options that were investigated, but the costs were found to be too expensive. VPPSA has found the best option is to use Virginia Recycling in Providence Forge. The current rate is \$500 per load.

The question was asked if any of the computer recyclables are being exported. Steve Geissler stated that VPPSA only works with organizations that are R2 certified which means that any items that are shipped overseas are sent to an appropriate processor.

## **6. EQUIPMENT AND VEHICLE REPLACEMENT**

The plan for replacement of equipment and vehicles for the transfer system and convenience center operations was presented to and reviewed with the Middle Peninsula Oversight Committee at the meeting on March 19, 2019. The committee concurred with the recommended actions.

Details of the plan were included in the April 2019 Board package.

The recommended action is as follows:

Adopt the proposed plan for vehicle and equipment replacement for the Transfer System and Convenience Centers as proposed.

### **FY 19**

Authorize the disposition of the following through advertised sale, auction or sale as scrap with the method of disposition determined by the staff to receive highest revenue. All revenue to be deposited in corresponding equipment replacement fund.

- 2005 Chevy 4WD Pick Up

Authorize the use of up to \$28,000 from the Transfer System Equipment Replacement Fund for the purchase of:

- 2019 Ford 250 4WD Pick Up

## **FY20**

Authorize the disposition of the following through advertised sale, auction or sale as scrap with the method of disposition determined by the staff to receive highest revenue. All revenue to be deposited in corresponding equipment replacement fund.

- RJ 575 Compactors from Mathews transfer station
- RJ 550 Compactors from King William transfer station
- RJ 325 Compactor from Mathews convenience center
- Up to 22 Marathon 40 OCXHD compactor containers put into service in FY 97

Authorize the use of up to \$181,000 from the Transfer System Equipment Replacement Fund for the purchase of:

- One RJ 575 compactors (installed, with hoppers reinforced and painted) for Mathews transfer station
- One RJ 550 compactors (installed, with hoppers reinforced and painted) for King William transfer station
- Two Marathon 40 OCXHD compactor containers
- Pup Trailer for hauling recyclables to markets in the Richmond area
- Repair and repaint open top and compactor containers

Authorize the use of up to \$77,400 from the Convenience Centers Equipment Replacement Fund for the purchase of:

- RJ 325 compactor from Mathews convenience center
- Refurbish Hartfield #1 Compactor
- Four Marathon 40 OCXHD compactor containers
- Repair and repaint open top and compactor containers

Dutch Beukenkamp moved that the recommended action be approved. Laurie Halperin seconded and the motion passed unanimously.

## **7. VEHICLE MAINTENANCE FACILITY**

An Invitation for Bid for the Middle Peninsula Vehicle Maintenance Facility was issued on February 11, 2019.

Ten bids were received on March 14, 2019 which are summarized below. Due diligence is proceeding.

The bids were reviewed at the Middle Peninsula Oversight Committee meeting on March 19, 2109. Options for funding construction were discussed. The committee concurred with the following: the cost of constructing and equipping the facility should be shared equally among the five counties.

The following sources should be considered to fund and equip the facility:

- Board designated vehicle maintenance facility fund (LGIP)
- Drop-Off Recycling fund balance

- Reimbursement of funds returned to communities (Essex, King and Queen and Mathews)
- Project Fund balances – transfer system, convenience center and landfill disposal
- Other Middle Peninsula and Administrative sources where any funds used will be reimbursed through future payments as agreed upon by the VPPSA Board.

<b>Vehicle Maintenance Building</b>				
<b>Summary of Bids</b>				
<b>March 14 2019</b>				
	<b>Site</b>	<b>Building</b>		
	<b>Improvements</b>	<b>Shell</b>	<b>Build Out</b>	<b>Total</b>
Concrete Foundations, Inc.	\$630,000	\$630,000	\$495,000	\$1,755,000
Ritchie Curbow Construction Co.	\$957,000	\$507,000	\$512,000	\$1,976,000
OKJ Construction Co.	\$946,159	\$603,847	\$488,476	\$2,038,482
Norman Company, Inc.	\$945,737	\$553,823	\$623,631	\$2,123,191
Brooks and Company	\$1,117,000	\$630,000	\$427,000	\$2,174,000
Kenbridge Construction	\$860,000	\$840,000	\$489,000	\$2,189,000
Southwood Building Systems, Inc.	\$981,000	\$667,800	\$546,800	\$2,195,600
A.D. Whittaker Construction, Inc.	\$1,112,000	\$628,000	\$521,000	\$2,261,000
Athena Construction Group, Inc.	\$1,550,000	\$600,000	\$313,770	\$2,463,770
J. Saunders Construction, Co.	\$1,121,628	\$596,978	\$901,099	\$2,619,705

A public hearing will be held on May 13, 2019 in King and Queen County to consider the purchase of land by VPPSA for the maintenance facility. The earliest that VPPSA can close on the purchase of the land will be during the week after the public hearing. Additionally, nutrient credits must be purchased by VPPSA before construction can begin. The due diligence that is proceeding with the lowest reasonable bidder, Concrete Foundations, includes things such as confirming insurance certificates and contacting past project references.

There is no recommended action at this time.

## **8. EXECUTIVE DIRECTOR’S REPORT**

Steve Geissler reported that this will be the last year serving on the SWANA Board. One of Mr. Geissler’s responsibilities during the tenure on the SWANA Board has been to coordinate tours of facilities. Recently Mr. Geissler organized a tour of the Waste Management materials recovery facility at Elkridge, Maryland. The Director of Operations at the Elkridge facility stated that mixed paper has been a volatile market, with continued decreases in the revenues received. Nine Dragons, the largest paper company in China, has purchased paper processing mills in Maine, Wisconsin, and West Virginia and is shipping pulp to china. The market for mixed paper has dropped dramatically.

The question was asked regarding glass and whether it would be included in curbside recycling. Steve Geissler stated that glass will still be received in curbside recycling. Laurie Halperin asked if the upcoming contract could be amended to remove glass. The consensus decision was to revisit the topic after a year of the new contract.

## **9. OLD BUSINESS**

There was no old business.

## **10. NEW BUSINESS**

There was no new business.

The meeting was then adjourned.

## **11. NEXT MEETING**

June 7, 2019

9:00 am

Cooks Corner Office Complex

2893 General Puller Highway, Saluda

Respectfully Submitted,

Brian K. Woodward  
Secretary / Treasurer

## VPPSA Local Choice Benefits for FY 2020

*All costs shown are monthly. Effective in June for July coverage.*

### FULL TIME WITH COMPREHENSIVE DENTAL

#### Key Advantage 250- Comprehensive Dental

Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$155	\$755	\$910
Employee Plus One	\$530	\$1,154	\$1,684
Family	\$774	\$1,683	\$2,457

#### Key Advantage 500- Comprehensive Dental

Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$101	\$739	\$840
Employee Plus One	\$381	\$1,173	\$1,554
Family	\$556	\$1,712	\$2,268

### FULL TIME WITH PREVENTIVE DENTAL

#### Key Advantage 250- Preventive Dental Only

Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$139	\$755	\$894
Employee Plus One	\$500	\$1,154	\$1,654
Family	\$731	\$1,683	\$2,414

#### Key Advantage 500- Preventive Dental Only

Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$85	\$739	\$824
Employee Plus One	\$351	\$1,173	\$1,524
Family	\$513	\$1,712	\$2,225

## FY 19 Monthly Contributions

#### Key Advantage 250- Comprehensive Dental

Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$149	\$726	\$875
Employee Plus One	\$510	\$1,109	\$1,619
Family	\$744	\$1,619	\$2,363

#### Key Advantage 500- Comprehensive Dental

Type of Coverage	Employee Contribution	VPPSA Contribution	Total
Single	\$97	\$711	\$808
Employee Plus One	\$366	\$1,129	\$1,495
Family	\$535	\$1,647	\$2,182