

**MINUTES
VIRGINIA PENINSULAS PUBLIC SERVICE AUTHORITY**

**Williamsburg Municipal Building
2nd Floor Conference Room
401 Lafayette Street
Williamsburg, VA 23185
9:00 a.m.
April 1, 2022**

IN ATTENDANCE:

Grace Boone	James City County
Mike Walls	Mathews County
Ann Marie Ricardi	Middlesex County
John Anderson	City of Poquoson
Dan Clayton	City of Williamsburg
Laurie Halperin	York County

ABSENT:

Michael Lombardo	Essex County
Jason Mitchell	City of Hampton
Thomas J. Swartzwelder	King & Queen County
Percy Ashcraft	King William County

OTHERS IN ATTENDANCE:

Vernon Geddy III	Geddy, Harris, Franck & Hickman
David Magnant	VPPSA
Karen Plumley	VPPSA
Ryan Prosser	VPPSA

Grace Boone called the meeting to order at 9:05 a.m.

Grace Boone welcomed Mike Walls, new VPPSA Board member for Mathews County.

1. PUBLIC COMMENT

No Public Comment

2. MINUTES

Dan Clayton moved that the minutes of the December 3, 2021 meeting be approved. Ann Marie Ricardi seconded. The motion was passed unanimously. Mike Walls abstained as he was not present for the December 3, 2021 meeting.

3. PROJECT REPORTS

Compost Facility

- All products are currently available
- Currently focusing on grinding and screening brush

Transfer System

- Waste quantities total 19,961 tons for the Middle Peninsula year to date
- YTD cost for disposal is \$457,291
- No major equipment issues
- VPPSA Staff awaiting pricing from various contractors for the repairs of 20+ compactor cans

Household Chemical Collection

- Participation in our scheduled events is currently on target to surpass numbers achieved in FY 21
- Over 4,100 vehicles year to date
- November, February, and March events saw high turnouts
- Next event will take place on April 9th, 2022, in James City County

Curbside Recycling

- Total Materials Collected = 4,837 tons which is 665 tons off the same period in FY 21
- VPPSA is currently experiencing a great line of communication with TFC and their new supervisory staff

Grace Boone asked if there were any questions. There were no questions. No action was required.

4. VEHICLE AND EQUIPMENT REPLACEMENT – TRANSFER SYSTEM

At the March 11, 2022 Middle Peninsula Solid Waste System Oversight Committee meeting, staff brought to the attention of the Committee that the regional jail compactor was beyond repair and needed to be replaced. Additionally, there are 21 compaction containers that are in need of repair and repainting. Staff provided a scope of services and requested pricing; the estimated cost per container is \$2,250. Below are the anticipated costs for the compactor and the containers:

21 Containers repair and repainting; \$2,250 each; total for 21 containers = \$47,250

1 self-contained compactor; cost to replace = \$32,000

Recommended Action:

Authorize the use of up to \$80,000 shared costs from the Transfer and Convenience Vehicle and Equipment replacement funds, to purchase a self-contained compactor and the repair of multiple compaction containers, as follows:

\$25,000 Convenience Center

\$55,000 Transfer System

Mike Walls asked if the funds were in the current fiscal year operating budget. David Magnant explained monies approved by the current and past Boards have been set aside in LGIP for

future repairs and purchase of equipment. The purpose of the vote was for the Board to approve use of some of those funds.

John Anderson asked if the funds being requested had been previously allocated for some other use. David Magnant stated that the vehicle and equipment replacement fund schedule is a fluid document and changes as needs and the market requires.

Laurie Halperin moved to approve the recommended actions. The motion was seconded by John Anderson and was passed unanimously.

5. HEALTH INSURANCE FY 23

Proposed renewal rates have been received from The Local Choice Health Benefits Program for FY 23. The proposed rates reflect an increase of 8.5% for Key Advantage 500 and Key Advantage 1000 compared to the rates for FY 22.

Rate increases from previous years are as follows:

FY 07	6.3%
FY 08	4.6%
FY 09	0.0%
FY 10	4.2%
FY 11	10.0%
FY 12	3.1%
FY 13	2.8%
FY 14	7.2%
FY 15	5.6%
FY 16	11.25% Key Advantage with Expanded Benefits
FY 16	8.75% Key Advantage 500
FY 17	4.0%
FY 18	8.5% Key Advantage with Expanded Benefits
FY 18	9.0% Key Advantage 500
FY 19	16.1%
FY 20	4.0%
FY 21	7.5% Key Advantage 250/500
FY 22	1.6% Key Advantage 500/1000
FY 23	8.5%

The Key Advantage with Expanded Benefits program, which had been offered for more than twenty years, was replaced in FY 19 with the Key Advantage 250 plan. The Key Advantage 250 and 500 plans were replaced in FY 22 with Key Advantage 500 and 1000 plans. In FY 22 Employee Benefits of Virginia, LLC. provided a mid-market analysis of VPPSA's existing health insurance against similar plans. It was determined that no significant savings would be realized and that the approved FY 22 changes in coverage options provided the most significant cost reduction.

In FY 22 allocations of both employee share and employer share for all levels of coverage were adjusted to a consistent percentage. Two options are presented for consideration for allocation of the health insurance premiums for FY 23.

Recommended action:

Accept the proposal from the Local Choice for Key Advantage 500 and Key Advantage 1000 and approve the proposed employer and employee contribution as presented for FY 23 to be withheld starting in June 2022 for July 2022 coverage.

Ann Marie Ricardi moved to approve the recommended action. The motion was seconded by Laurie Halperin and was passed unanimously.

6. LANDFILL MONITORING AND MANAGEMENT SERVICES FOR DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES FOR HURRICANES AND OTHER DISASTERS

Background:

Agreements for Debris Monitoring Services were secured in 2013, 2017 and are due to expire in April of 2022. A bid was issued, and three (3) responses were received. Two of the responses were from existing vendors: Rostan and TetraTech.

One response received was from a new firm: DebrisTech. Crowder Gulf and Ashbritt, two of the Debris Removal contractors used by VPPSA and the member communities, spoke highly of DebrisTech. Laurie Halperin reviewed the bid from DebrisTech and also was confident in their proposal.

Below is the location of each firm that responded to the bid request:

- Rostan Solutions, North Charleston, South Carolina
- DerisTech, LLC., Picayune, Mississippi
- TetraTech, Inc., Maitland, Florida

Currently VPPSA has three (3) vendors in the pre-positioned contracts to provide service to the community members.

Recommended Action:

1. Upon review and approval from legal counsel of the offered agreements, authorize the Executive Director to sign agreements with Rostan Solutions, DebrisTech, LLC. and TertaTech, Inc.
2. Upon review and approval, provide updated service agreements to the communities to coincide with the dates of the recently signed service agreements with the three (3) Debris Monitoring firms: Rostan Solutions, DebrisTech, LLC. and TerrtaTech, Inc.

Laurie Halperin moved to approve the recommended actions. The motion was seconded by Dan Clayton and was passed unanimously.

7. CONSENT ORDER: DEQ

Background:

During the building of the Vehicle Maintenance Facility, VPPSA staff battled to keep the contractor on task through the pandemic. One continual battle was stabilizing the ground cover to meet erosion control as specified in the SWPPP.

Location: 480 Clancie Road Shacklefords, VA 23156

Timeline:

Site inspections by DEQ:

- June 5, 2020
- September 11, 2020

Issues were addressed by contractor

Notice of Violation issued

- December 3, 2020

VPPSA Responded

- December 15, 2020

Consent Order issued

- January 12, 2022

VPPSA corresponded multiple times with the DEQ. DEQ reduced the amount of the fine from \$6,250.00 to \$4,112.50. VPPSA has agreed to the consent order and is seeking reimbursement from the contractor. Legal counsel is sending a notice to the contractor requesting payment of the fine.

Ann Marie Ricardi asked the likelihood of the contractor paying the fine. David Magnant stated confidence of payment by the contractor for the fine.

8. EXECUTIVE DIRECTOR'S REPORT

David Magnant shared information on various projects that are being worked on:

- Finalizing procurement of skid steer and trommel screen at the compost facility and looking to refurbish one of the grinders
- City of Hampton will be issuing a bid for chemical removal similar to household chemical but would be for city departments which do not fall under the residential exemption allowed while using the regional household chemical program
 - City of Hampton would like for the bid to be done cooperatively in the event that other communities would like to participate
 - David Magnant stated that research is being done to understand what defines the different levels of generators and would be willing to share that once completed
 - Laurie Halperin asked for that information once completed
- Working with James City County to investigate possible cardboard solutions to help minimize costs, one which may be a bailer
 - The research has revealed that a bailer may be an option for some VPPSA locations
- Investigating options to expand the King William transfer station

- Working with Three Rivers Soil and Water Conservation on possible tire amnesty for farm tires and larger tires on the Middle Peninsula
- Waiting on responses to RFP for truck refurbishing project
- York Tire Amnesty event
- Debris removal companies will be brought in for discussions ahead of the contract renewal in 2023
- Compost Facility 10-year agreement expires June 2023; extension contracts to be generated
- Transfer System 10-year agreement expires June 2023; extension contracts to be generated
- Admin (Project Support) lease agreement expires June 2023

David Magnant asked if there were any questions. There were no questions.

9. OLD BUSINESS

No old business

10. NEW BUSINESS

No new business

Grace Boone adjourned the meeting at 9:42 am.

11. NEXT MEETING

**VPPSA Field Office & Vehicle Maintenance Facility
480 Clancie Road
Shacklefords, VA 23156
June 3, 2022
9:00 a.m.**

Respectfully Submitted,



Michael Lombardo
Secretary/Treasurer