

Equipment Operator I

The Equipment Operator I is responsible for the operation and performing daily maintenance of the skid steer loader and other small equipment at the Compost Facility. Work involves assisting users of the site and maintaining the site and buildings in a neat and safe condition. The Equipment Operator I reports to the Compost Facility Supervisor. This position is a “safety sensitive” position subject to VPPSA drug testing policies.

Essential Job Functions

- Operates skid steer loader to load materials for buyers.
- Assists Operators in maintenance of equipment.
- Ensures that debris and material remain clear of processing equipment and the site is kept clean.
- Ensures that unacceptable material is not accepted at Compost Facility.
- Ensures recyclable materials are placed in correct locations.
- Assists users of the Compost Facility.

Additional Job Functions

- Operates additional small equipment as necessary.
- Maintains records of daily maintenance on equipment and fueling amounts.
- Performs other duties as assigned.

Classification

The Compost Facility Equipment Operator I position is a regular full-time position, part-time position, or when actually employed (WAE) position eligible for overtime pay.

Work Conditions

Normal work hours are five (5) days per week, forty (40) hours per week. Additional work over forty hours per week is authorized. Part-time or WAE positions may be less than forty hours per week. On-call status is required for emergencies at night and on weekends. Will report to work at the Compost Facility. Work will be conducted both outdoors and in a piece of equipment.

Education, Training and Experience

Demonstrated ability to perform required tasks or any equivalent combination of training and experience which demonstrates the required skills, knowledge, and abilities.

Knowledge, Skills and Abilities

Must be able to operate or willingness to learn proper operations of a rubber tire loader, skid steer loader, and other compost turning/screening equipment.

Requires the ability to speak clearly to convey or exchange information. Includes receiving instructions, assignments, and/or directions from superiors.

Requires the ability to read and complete simple forms. Requires the ability to prepare time sheets, leave slips, and pre and post use equipment inspection reports using a prescribed format.

Requires the ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagrammatic form; to deal with problems involving several concrete variables in or from standardized situations.

Requires the ability to record and deliver information, to explain procedures, to follow oral and written instructions. Must be able to communicate effectively and efficiently in Standard English.

Requires the ability to add and subtract.

Requires the ability to inspect items for proper length, width, and shape.

Requires the ability to handle a variety of items, such as hand tools. Must have minimal levels of eye/hand/ foot coordination.

Requires the ability to deal with people beyond giving and receiving instructions. Must be adaptable to performing under minimal levels of stress.

Requires the ability to speak and hear.

Physical Requirements

Must be able to exert up to 75 pounds of force occasionally and/or in excess of 50 pounds of force frequently to move objects.

Must be able to hold/carry 25 to 50 lbs occasionally

Must be able to sit for 6 to 8 hours per day frequently

Must be able to stand for 5 to 7 hours per day occasionally

Special Requirements

Must possess a valid Virginia driver's license. Must have and maintain a good driving record.

I have read and understand the job description for the position of **Equipment Operator I**.

I understand that the job description provides the primary responsibilities, functions, and requirements of the position and that it is not considered to be a comprehensive statement of every responsibility, duty, task, and requirement. I understand that employees may be assigned similar or related work and any other work necessary to accomplish assigned responsibilities.

I understand that this job description is subject to change as the requirements of the Authority change.

I confirm to the best of my knowledge that I can perform all of the work in the job description.

I understand that this job is considered a "safety sensitive" position and will be subject to drug testing according to VPPSA policies.

Employee Name: _____

Employee Signature: _____

Date: _____

