



Virginia Peninsulas Public Service Authority

Compost Facility
145 Goodwin Neck Road
Yorktown, VA 23692

CREDIT APPLICATION FOR A BUSINESS ACCOUNT

BUSINESS CONTACT INFORMATION

Title:

Company name:

Phone:

Fax:

E-mail:

Registered company address:

City:

State:

Zip Code:

Date business commenced:

Sole proprietorship:

Partnership:

Corporation:

Other:

BUSINESS AND CREDIT INFORMATION

Person responsible for payment:

Primary business address:

City:

State:

Zip Code:

How long at current address?

Telephone:

Fax:

E-mail:

Bank name:

Bank address:

Phone:

City:

State:

Zip Code:

Type of account:

Account number:

Savings

Checking

Other

BUSINESS/ TRADE REFERENCES

Company name:

Address:

City:

State:

Zip Code:

Phone:

Fax:

E-mail:

Type of account:

Company name:

Address:

City:

State:

Zip Code:

Phone:

Fax:

E-mail:

Type of account:

Company name:

Address:

City:

State:

Zip Code:

Phone:

Fax:

E-mail:

Type of account:

AGREEMENT

1. All invoices are to be paid 25 days from the date of the invoice. All balances are subject to a finance charge of 18% APR and a late payment fee of \$25.00.
2. By submitting this application, you authorize Virginia Peninsulas Public Service Authority to make inquiries into the banking and business/trade references that you have supplied.

SIGNATURES

Title: Date:	Title: Date:
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INDIVIDUALS AUTHORIZED TO USE THE FACILITY

Printed Name	Signature
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Printed Name	Signature
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Printed Name	Signature
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Printed Name	Signature
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Printed Name	Signature
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LIST OF VEHICLES

Vehicle Number/Make & Model:

Vehicle Number/Make & Model:

Vehicle Number/Make & Model:

NOTE:

Only those individuals and vehicles listed above will be authorized to use the VPPSA Compost Facility to drop off material and purchase material.

Please return completed application to:

VPPSA
Accounting
475 McLaws Circle, Ste 3B
Williamsburg, Virginia 23185

FAX: 757-259-9855

EMAIL: Accounting@vppsa.org

Form ST-10**COMMONWEALTH OF VIRGINIA
SALES AND USE TAX CERTIFICATE OF EXEMPTION**

For use by a Virginia dealer who purchases tangible personal property for resale,
or for lease or rental, or who purchases materials or containers
to package tangible personal property for sale

This Certificate of Exemption **MAY NOT BE USED TO PURCHASE CIGARETTES FOR RESALE** after January 1, 2018.

To: Virginia Peninsulas Public Service Authority Date: _____
Name of Supplier

475 McLaws Circle, Suite 3B Williamsburg VA 23185
Number and Street or Rural Route City, Town or Post Office State Zip Code

The Virginia Retail Sales and Use Tax Act provides that the Virginia Sales and use tax shall not apply to tangible personal property purchased for resale; that such tax shall not apply to tangible personal property purchased for future use by a person for taxable lease or rental as an established business or part of an established business, or incidental or germane to such business, including a simultaneous purchase and taxable leaseback. The Act provides also that such tax shall not apply to packaging materials such as containers, labels, sacks, cans, boxes, drums or bags if the materials are marketed with a product being sold and become the property of the purchaser.

This Certificate of Exemption may not be used by a using or consuming construction contractor as defined in the Regulations.

The undersigned dealer hereby certifies that all tangible personal property purchased from the above named supplier on and after this date will be purchased for the purpose indicated below, unless otherwise specified on each order, and that this Certificate shall remain in effect until revoked in writing by the Department of Taxation. Check proper box below.

- ☐ 1. Tangible personal property for RESALE only. **Do not use to purchase cigarettes for resale.**
- ☐ 2. Tangible personal property for future use by a person for taxable LEASE OR RENTAL as an established business, or part of an established business, or incidental or germane to such business, or a simultaneous purchase and taxable leaseback. This sales and use tax exemption is not applicable to long-term leases of motor vehicles when lease payments charged to customers are not subject to the motor vehicle sales and use tax.
- ☐ 3. Packaging materials such as containers, labels, sacks, cans, boxes, drums or bags that are marketed with a product being sold and become property of the purchaser.

Virginia
Name of Dealer Account No.

Trading as _____

Address _____
Number and Street or Rural Route City, Town or Post Office State Zip Code

Kind of business engaged in by dealer _____

I certify that I am authorized to sign this Certificate of Exemption and that, to the best of my knowledge and belief, it is true and correct, made in good faith, pursuant to the Virginia Retail Sales and Use Tax Act.

By _____
Signature Title

If the dealer is a corporation, an officer of the corporation or other person authorized to sign on behalf of the corporation must sign; if a partnership, one partner must sign; if an unincorporated association, a member must sign; if a sole proprietorship, the proprietor must sign.

Information for supplier—A supplier is required to have on file only one Certificate of Exemption properly executed by the dealer who buys tax exempt tangible personal property for the purpose indicated hereon.



Virginia Peninsulas Public Service Authority

VPPSA Compost Facility Account Procedures

The Virginia Peninsulas Public Service Authority offers accounts for qualified commercial customers at the Compost Facility. Accounts allow customers to use a certified scale to weigh incoming material as opposed to being charged by vehicle and trailer size rates. Accounts also allow customers to bring in incoming yard debris material and purchase mulch, compost, and soil blend products throughout the month to be billed by invoice at the end of the month.

To apply for an account at the VPPSA Compost Facility, the credit application for a business account form must be completed, submitted, and approved by VPPSA. VPPSA will also require a fully completed ST-10 form to be completed for any tax exemptions. Forms are available at the Compost Facility located at 145 Goodwin Neck Road, Yorktown, Virginia 23692 or at www.vppsa.org under the Compost Facility page. Forms can be returned to the Compost Facility or the VPPSA Administration Office at 475 McLaws Circle, Suite 3B, Williamsburg, VA 23185.

VPPSA Compost Facility account holders are expected to pay monthly invoices within 25 days. VPPSA will provide a warning notice to account holders who have not submitted payment within 45 days. At 60 days past due, an account will be placed on hold and the account holder will not be able to bring in yard debris or purchase materials until the account is reconciled. The account can be released from the hold status if it is properly reconciled before 90 days. If an account exceeds 90 days past due, or if an account holder is placed on hold for a second time within a two-year timeframe, their account will be terminated, and the account balance will be sent to collections. If a VPPSA Compost Facility account has been terminated, the customer will not be allowed to apply for an account with VPPSA for a period of one-year. If the customer applies for an account after a period of one-year, the application will be reviewed by the compost facility oversight committee for denial or approval with any special conditions.

Sincerely,

Jennifer Wheeler

Executive Director, VPPSA



VPPSA Compost Facility Account Discount Procedures

The Virginia Peninsulas Public Service Authority (VPPSA) offers discounts to customers who choose to set up an account with VPPSA as an incentive to participate in the program.

VPPSA reserves the right to limit the quantity and type of material that a customer may purchase, to ensure product availability for all customers. VPPSA reserves the right to change or discontinue the account pricing on each commodity as needed; however, regular pricing will be available.

Therefore, account discounts will be made available to those customers who meet the following criteria:

- Must have an approved credit account with VPPSA
- Account must not have any past due billing statements or be in a hold status

Account holders will be given the following discount:

- \$2 off per cubic yard for mulch, soil blend, and compost products

Compost Facility Volume Discount Procedures

The Virginia Peninsulas Public Service Authority (VPPSA) may offer discounts as an incentive to purchase large quantities of materials.

VPPSA reserves the right to limit the quantity and type of material that a customer may purchase, to ensure product availability for all customers. VPPSA reserves the right to discontinue any volume discount pricing at any time; however, regular pricing will be available.

Therefore, volume discounts will be made available to those customers who meet the following criteria:

- Customer must purchase a minimum of 200 cy of a material within a month's timeframe
- Customer must fill out a request form and receive approval by VPPSA before the discount is issued
- It is the responsibility of the customer to ensure they are showing the customer service representative at the compost facility the approved discount request each time they purchase from the facility
- Must have an approved credit account with VPPSA
- Must agree to purchase the quantity as requested in the timeframe approved to receive discount level
- If a customer receives approval for a discount and does not purchase the quantity requested in the timeframe approved, they will not be eligible to receive bulk discounts in the future. VPPSA may terminate a customer account if the customer does not comply with volume discount procedures.