

**MINUTES**  
**Special Board Meeting**  
**Virginia Peninsulas Public Service Authority**

**Williamsburg Municipal Building**  
**2<sup>nd</sup> Floor Conference Room**  
**401 Lafayette Street**  
**Williamsburg, VA 23185**  
**1:00 p.m.**  
**April 28, 2026**

**IN ATTENDANCE:**

Jason Mitchell	City of Hampton
Bob Dittman	James City County
Ramona Wilson	Mathews County
Randy Wheeler	City of Poquoson
Jack Reed	City of Williamsburg
Brian Fuller	York County
Vivian Seay	King & Queen County
Derek Stamey	King William County
AnnMarie Ricardi	Middlesex County

**ABSENT:**

Calvin Haile	Essex County
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**OTHERS IN ATTENDANCE:**

Vernon Geddy III	Geddy, Harris, Franck & Hickman	(Virtual)
Jennifer Wheeler	VPPSA	

Ramona Wilson called the meeting to order at 1:07 p.m.

- 1. Public Comment**  
No public comment

- 2. Closed Session**

Ramona Wilson read the following:

I move that the Board of Directors of the Virginia Peninsulas Public Service Authority enter into a closed session to consider a personnel related issue for the resignation of the Executive Director of VPPSA. This closed meeting is being held in accordance with Section 2.2-3711 (A) (1) of the Virginia Code.

AnnMarie Ricardi seconded and the motion passed unanimously.

After closed session, Ramona Wilson read the following:

I move that the Board of Directors of the Virginia Peninsulas Public Service Authority certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification motion applies and (ii) only such public business matters were heard, discussed or considered in the closed meeting by the Board as were identified in the motion, Section 2.2-3711 (A) (1), to consider a personnel related issue for the resignation of the Executive Director of VPPSA.

Jason Mitchell seconded and the motion passed unanimously.

Roll call vote to certify was taken by Jennifer Wheeler as follows:

<u>Community</u>	<u>Yay</u>	<u>Nay</u>	<u>Absent</u>
Essex County			x
City of Hampton	x		
James City County	x		
King and Queen County	x		
King William County	x		
Mathews County	x		
Middlesex County	x		
City of Poquoson	x		
City of Williamsburg	x		
York County	x		

After closed session, Ramona Wilson motioned to go into recess until Monday, May 18, 2026 at 1:00 p.m. Derek Stamey seconded and the motion passed unanimously.

Ramona Wilson moved to recess the meeting. Jack Reed seconded, the motion passed unanimously and the meeting was recessed.

The reconvened meeting on May 18, 2026, was held in the Williamsburg Municipal Building 2<sup>nd</sup> Floor Conference Room, 401 Lafayette Street, Williamsburg, VA 23185. Following is a list of those present and absent:

**IN ATTENDANCE:**

Jason Mitchell	City of Hampton
Grace Boone	James City County
Ramona Wilson	Mathews County
Randy Wheeler	City of Poquoson
Jack Reed	City of Williamsburg
Susan Goodwin	York County
Vivian Seay	King & Queen County
Derek Stamey	King William County
Calvin Haile	Essex County

**ABSENT:**

AnnMarie Ricardi	Middlesex County
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**OTHERS IN ATTENDANCE:**

Vernon Geddy III  
Jennifer Wheeler

Geddy, Harris, Franck & Hickman  
VPPSA

Ramona Wilson called the meeting out of recess at 1:05 p.m. on Monday, May 18, 2026.

**1. Public Comment**

No public comment

**2. Resignation of VPPSA Executive Director**

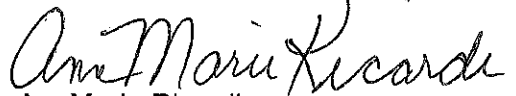
Jennifer Wheeler summarized information presented in her resignation letter that was submitted on April 28, 2026. Vivian Say motioned to accept the terms presented in the resignation letter submitted by Jennifer Wheeler. Randy Wheeler seconded the motion and the motion passed unanimously.

Ramona Wilson presented information on the contract and work orders with the Berkely Group for interim Executive Director services and Executive Director recruiting services. Randy Wheeler motioned to authorize the VPPSA Board Chair to sign the Berkely Group contract and to execute work orders for interim Executive Director services and Executive Director recruiting services. Calvin Haile seconded and the motion passed unanimously.

Ramona Wilson moved to adjourn the meeting. Jason Mitchell seconded, the motion passed unanimously and the meeting was adjourned.

- 3. Next Regular Meeting:** June 5, 2026  
VPPSA Field Office  
480 Clancie Road  
Shacklefords, VA 23156  
9:00 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "AnnMarie Ricardi".

AnnMarie Ricardi  
Secretary/Treasurer