

**Board Meeting Minutes
Virginia Peninsulas Public Service Authority**

**Williamsburg Municipal Building
2nd Floor Conference Room
401 Lafayette Street
Williamsburg, Virginia 23185
9:00 a.m.
April 3, 2026**

IN ATTENDANCE:

| | |
|-------------------|----------------------|
| Calvin Haile | Essex County |
| Jason Mitchell | City of Hampton |
| Grace Boone | James City County |
| Vivian Seay | King & Queen County |
| Derek Stamey | King William County |
| Ramona Wilson | Mathews County |
| AnnMarie Richardi | Middlesex County |
| Randy Wheeler | City of Poquoson |
| Jack Reed | City of Williamsburg |
| Brian Fuller | York County |

ABSENT:

OTHERS IN ATTENDANCE:

| | |
|------------------|---------------------------------|
| Laurie Halperin | York County |
| Suzanne Abbott | Really Clean Streets |
| Vernon Geddy III | Geddy, Harris, Franck & Hickman |
| Karen Plumley | VPPSA |
| Jennifer Wheeler | VPPSA |

Ramona Wilson called the meeting to order at 9:04 a.m.

1. PUBLIC COMMENT

No public comment was made.

2. MINUTES

Brian Fuller moved that the minutes of the February 6, 2026 meeting be approved. Vivian Seay seconded and the motion passed unanimously.

3. REALLY CLEAN STREETS PRESENTATION

Suzanne Abbott Leighty from Really Clean Streets provided a presentation on the services they offer for leaf clean-up options for communities. Ms. Abbott discussed the operations of Really Clean Streets as well as current communities' services and projects provided. There was time for questions and answers at the end of the presentation.

No Board action was required.

4. PROJECT REPORTS

Compost Facility

- FY 26 incoming quantities are at 8,889 tons. Hampton delivered 3,270 tons, York delivered 4,856 tons, Poquoson delivered 763 tons, commercial delivered 2,301 tons and non-account customers brought in 791 tons.
- Total material sales to date are \$173,056. In addition, the compost facility has current revenue of \$93,670 from incoming non-account customers.
- Current vacancies – VPPSA has vacancies of two (2) Operator 2, and two (2) Operator 3 positions.
- VPPSA provided updates that both loaders have undergone repairs and are now back in operation and that the windrow turner is waiting on a part shipping from overseas. Ms. Wheeler mentioned the need to purchase a new trommel with blades for debagging leaves.
- A+ Concrete has been secured to complete the foundation and utility connections for the compost facility modular building.
- Ms. Wheeler submitted the annual SWIA report and it was approved by VDEQ.

Transfer System

- FY 26 current systemwide waste quantity totals are 18,871 tons. Essex County delivered 5,088 tons, King and Queen County delivered 1,547 tons, King William County delivered 5,450 tons, Mathews County delivered 3,015 tons, and Middlesex County delivered 3,771 tons.
- FY 26 total costs for disposal and fees are currently \$489,224. All communities are tracking accordingly with the budget for FY 26.
- Ms. Wheeler advised that there is currently one maintenance mechanic, one driver, and ten full-time attendant vacancies in the transfer system. She also provided an update that the Deputy Director/Director of Operations position was an unsuccessful hire and that the positions are being posted again.
- Ms. Wheeler provided updates on the purchase of a new f350 maintenance vehicle.

Household Chemical Collection

- HHCC events have started for calendar year 2026 with the first event being held in JCC on February 14, 2026. Events in March were held on the 14th in York and on the 21st in Hampton. The next upcoming events will be held on April 11th in JCC and April 18th in King and Queen County. Arcwood Environmental has purchased MXI, as of now there are no changes to our contract terms, this will be explored again later in the year as we approach our first extension in 2027.

Curbside Recycling

- Curbside Recycling Services started for Williamsburg and Poquoson on the new VPPSA contract with Republic Services, future reporting will show tonnages.

Drop-Off Recycling

- System wide there have been a total of 168 paper pulls and 228 mixed container pulls for FY 26.
- For FY 26 312.26 tons of paper and 309.75 tons of mixed containers have been hauled from the participating communities.

No Board action was required.

5. NEW TROMMEL SCREEN REQUEST

Background:

VPPSA requested funds for the purchase of a new trommel screen that comes equipped with blades for the leaf debugging process. These screens are vital to the leaf processing operation, which contributes to our recycling rate and aids in creating compost. To save on cost, VPPSA is purchasing a new screen for an existing trommel at the facility instead of purchasing a new trommel. In addition, VPPSA will be trading in an older unused screen from the facility for a \$10,000 credit towards the purchase price of the new screen. The new trommel screen with blades will cost \$46,660.58 plus shipping. VPPSA would like to request the use of up to \$50,000 from the Compost Facility Equipment Replacement fund for this purchase.

Recommended Action:

Motion for approval of the use of up to \$50,000 from the Compost Facility Equipment Replacement Fund for the purchase of a new trommel screen equipped with blades.

Derek Stamey moved to approve. AnnMarie Ricardi seconded and the motion passed unanimously.

6. COMPENSATION STUDY AMENDMENTS

Jennifer Wheler presented recommended amendments to the compensation study that will ensure the project can be implemented with the approved FY 27 budget. Recommended amendments included lower base rate and service increases for those that do not work full-time.

No Board action was required.

7. CLOSED SESSION

Ramona Wilson moved that the Board of Directors of the Virginia Peninsulas Public Service Authority enter into a closed session for (i) consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel for VPPSA contracts and for (ii) discussion of the award of a public contract involving the expenditure of public funds. This closed meeting is being held in accordance with Section 2.2-3711 (A) (8) and 2.2-3711 (A) (29) of the Virginia Code. Brian Fuller seconded and the motion passed unanimously.

After closed session, Ramona Wilson moved that the Board of Directors of the Virginia Peninsulas Public Service Authority certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification motion applies and (ii) only such public business matters were heard, discussed or considered in the closed meeting by the Board as were identified in the motion, Section 2.2-3711 (A) (8) consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel for VPPSA

contracts, and Section 2.2-3711 (A) (29) discussion of the award of a public contract involving the expenditure of public funds of the Virginia Code. Derek Stamey seconded and the motion passed unanimously.

Roll call vote to certify was taken by Karen Plumley as follows:

| <u>Community</u> | <u>Yay</u> | <u>Nay</u> | <u>Absent</u> |
|-----------------------|------------|------------|---------------|
| Essex County | x | | |
| City of Hampton | x | | |
| James City County | x | | |
| King and Queen County | x | | |
| King William County | x | | |
| Mathews County | x | | |
| Middlesex County | x | | |
| City of Poquoson | x | | |
| City of Williamsburg | x | | |
| York County | x | | |

8. OLD BUSINESS

No old business

9. NEW BUSINESS

Jason Mitchell stated that the City of Hampton is investigating the construction of a new steam plant that would provide steam to NASA and energy to Dominion Power. Mr. Mitchell said that the City of Hampton will be reaching out to nearby communities to discuss this project.

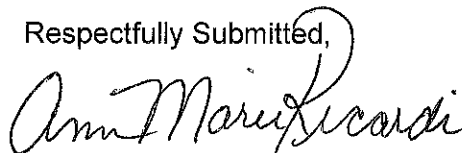
Grace Boone queried the members about an alternate meeting day for future meetings. There were neither positive nor negative comments to the suggestion.

The meeting adjourned at 10:15 a.m.

10. NEXT MEETING DATE

VPPSA Field Office
 480 Clancie Road
 Shacklefords, VA 23156
 9:00 a.m.
 June 5, 2026

Respectfully Submitted,



AnnMarie Ricardi
 Secretary/Treasurer